

«TodaysDate»

«InsideName»

«InsideAddress»

RE: «PatientFirstName» «PatientLastName»

Total Amount Due: «AmountDue»

Past Due 90 Days: «Amount90Days»

Total Balance:«AmountTotalBal»

Dear«InsideName»,

Our records indicate there is a balance on «PatientFirstName»'s account that is over 90 days past due. Because of this serious delinquency, we can no longer advance treatment without a new financial arrangement being made and a good faith payment. We certainly understand the fact that uncontrollable circumstances can sometimes create difficulties with finances, and these situations often lead to missed appointments. Please know that «PatientFirstName»'s oral health is truly our primary concern. Without proper professional supervision, oral hygiene could suffer, so we want to extend to you one final opportunity to remedy this past due balance.

With that in mind please consider these three options:

1. We will remove the braces as soon as possible, and consider the account fully satisfied. However no retainers will be given .
2. Bring the account current under the existing arrangement and continue treatment.
3. Create a more comfortable financial arrangement with us and continue treatment.

It is vital that we hear from you immediately. If we do not hear from you within 30 days from today, we will consider «PatientFirstName» as dismissed from our practice and report any outstanding balance owing under the contract to the appropriate credit bureaus. Please be aware that once a patient is dismissed, a new contract must be signed in order to continue treatment or additional fees may be charged for removal, so it is incumbent upon you to contact us soon. Please call or email our finance team to discuss your options at your earliest convenience.

Sincerely,

AR Dentistry & Braces

(479) 445-6335

Patient.Financing@arsmiles.com

«TodaysDate»

«InsideName»

«InsideAddress»

RE: «PatientFirstName» «PatientLastName»

Past Due 30 Days: «Amount30Days»

Past Due 60 Days: «Amount60Days»

Total Balance: «AmountTotalBal»

Dear «InsideName» ,

Upon reviewing «PatientFirstName»'s account, I notice that there is an outstanding balance. This account is over 60 days past due. Due to the delinquency of this account, the past due balance must be paid in full, or a solid financial arrangement must be made on this balance prior to us advancing «PatientFirstName»'s treatment. We understand that finances can be difficult at times, so we are willing to offer you a few options:

1. Bring the account current under the existing arrangement and continue treatment.
2. Create a more comfortable financial arrangement with us and continue treatment.
3. Have the braces removed .The account will be considered fully satisfied , however no retainers will be given .

Please contact our finance team at your earliest convenience to discuss these options so we can avoid any delay in treatment. I sincerely look forward to working together to resolve this situation.

Sincerely,

AR Dentistry and Braces

(479) 445 6335

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